## **OPEN EXAMINATION**



EQUAL OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, MEDICAL CONDITION, MENTAL DISABILITY, PHYSICAL DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION

## CONSULTING PSYCHOLOGIST

# CONTINUOUS TESTING OPEN FOR DEPARTMENT OF MENTAL HEALTH

**SALARY RANGE: \$7746 - 9158\*** 

\*Plus an additional pay differential of \$775 per month through June 30, 2008

The salaries in this bulletin may not reflect all pay raises or any additional bonuses. You should verify the salary level(s) with the department personnel office before making any commitments.

WHERE TO APPLY DEPA

DEPARTMENT OF MENTAL HELATH SELECTION SERVICES UNIT 1600 9<sup>TH</sup> STREET, ROOM 121 SACRAMENTO, CA 95814 (916) 654-2351 / TDD (916) 654-1782

Submit applications only to address indicated above. Do not submit applications to the State Personnel Board.

TESTING RESTRICTION The testing period for this classification is 12 months. You may not test for this classification more than once in a testing period. If you have taken an examination for this classification with the Department of Mental Health, Atascadero, Coalinga, Metropolitan, Napa or Patton State Hospitals or with Salinas Valley or Vacaville Psychiatric Programs, within the last 12 months, you are not eligible to compete in this examination

SPECIAL TESTING

If you have a disability and need special testing arrangements, mark 'yes' on Question #2 on the "Examination and/or Employment Application". You will be contacted to make specific arrangements.

APPLICATION DEADLINE CONTINUOUS TESTING - NO APPLICATION DEADLINE. Testing is considered continuous as examining dates may be set at any time

EXAM PLAN

This examination will consist of an Educational and Experience Examination only, weighted 100.00%. This examination will utilize an evaluation of each competitor's experience and education compared to a standard developed from the class specification. For this reason, it is especially important that each competitor take special care in accurately and completely filling out his or her application. List all experience relevant to the "Requirements for Admittance to the Examination" shown on this announcement, even if that experience goes beyond the seven-year limit printed on the applications. Supplementary information will be accepted, but read the "Requirements for Admittance to the Examination" carefully to see what kind of information will be useful to the staff doing the evaluation.

This is an open examination. Applications will not be accepted on a promotional basis.

MINIMUM OUALIFICATIONS NOTE: All competitors must meet the education and/or experience requirements for this examination by the testing deadline established by the testing office.

NOTE: All applications/resumes must include: "to" and "from" dates (month/day/year); time base; and civil service class titles. Applications/resumes received without this information will be rejected.

Possession of a valid license as a Psychologist issued by the California Board of Psychology.

Unlicensed individuals who are recruited from outside the State of California and who qualify for licensure may take the examination and may be appointed for a maximum of one year at which time they must have obtained licensure or the employment shall be terminated. Candidates appointed under this provision must take the licensure examination at the earliest possible date after their date of employment. An extension of the waiver may be granted for an additional one year based on extenuating circumstances as provided by Section 1277 (e) of the Health and Safety Code or Section 5751.2 of the Welfare and Institutions Code, whichever is applicable. Individuals granted such an extension must obtain licensure during the additional year or their employment shall be terminated.

<u>AND</u>

## **EITHER**

### Experience:

- Two years of experience in the California state service performing clinical psychology duties equivalent to those of a
  Psychologist (Various Specialties), Psychologist (Health Facility) (Various Specialties), or Psychologist Clinical, Correctional
  Facility. OR
- 2. Three years of full-time postdoctoral, postinternship experience in the practice of psychology involving either training, research, consultation, or program planning in mental health services.

SPECIAL PERSONAL CHARACTERISTICS Willingness to make frequent field visits away from established headquarters; empathetic and objective understanding of the issues of persons with mental disabilities; demonstrated leadership ability; tact; patience; keenness of observation; and scientific and professional integrity.

JOB DESCRIPTION

Under direction in headquarters or in a State hospital, serves as a departmental psychology consultant with specialized skills in the application of public health and psychosociological concepts in resource development, community organization, and planning for the delivery of mental health services; performs assessments and clinical evaluations of forensic commitments to determine adequacy of existing treatment and community management plans; and does other related work.

In the mental health program setting, consults with medical pharmacy, social work, rehabilitation, education, nursing, and other personnel on program planning and evaluation and the development of direct and indirect services; monitors and reviews policies, standards, and guidelines of specialized services programs of the Department; performs operational and systems research studies of program effectiveness; provides clinical and program consultation; reviews special incidents involving patients in mental health programs and specialized services programs of the Department; trains treatment staff in applying psychological treatment methods for patient programs; prepares and presents expert testimony in hearing procedures; prepares and presents screening decision cases for appeal hearings; prepares

It is an objective of the state of California to achieve a drug-free workplace. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the state, the rules governing civil service, and the special trust placed in public servants.

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progress, financial, and other statistical and narrative reports on projects, and periodically plans, organizes, leads, and directs multidisciplinary staff treatment teams.

In a <u>community psychology specialty</u>, assists in therapeutic intervention and social change at the community level; surveys and licenses or certifies mental health facilities or programs in compliance with California Code of Regulations; assists in long-term program development plans for mental health programs; participates and assists in program reviews of mental health programs as scheduled by the Department; interprets the objectives and procedures of the program to other facility personnel, members of the public, and other agencies and organizations; evaluates mental health treatment records to make recommendations on appropriate extended mental health treatment; reviews and interprets the results of psychological evaluations conducted in accordance with applicable laws and regulations; and reviews second-level appeals for payment authorizations by contract hospitals.

In a <u>forensic psychology specialty</u>, performs reviews of forensic mental health programs; provides oversight of conditional release programs dealing with forensic patients; develops statewide policies on forensic issues such as evaluation, risk assessment and program review protocols, and performs assessments, psychological testing, clinical evaluations, diagnosis and risk assessment determinations of correctional facility inmates, and applies findings of psychological examination as required by statute.

#### POSITION LOCATION(S)

Positions exist at the Department of Mental Health.

#### EXAM INFORMATION

In addition to evaluating the competitors' relative abilities as demonstrated by quality and breadth of experience, emphasis in the education & experience test will be on measuring competitively, relative to job demands, each competitor's:

#### Knowledge of:

- Clinical psychological theories and research.
- 2. Principles, techniques, and problems in developing and coordinating a specialized psychological treatment program.
- 3. Principles, techniques, and trends in psychology with particular reference to normal and disordered behavior, human development, learning, individual differences, adaptation, and social interaction.
- Methods for the assessment and modification of human behavior.
- Characteristics and social aspects of mental disorders and disabilities.
- 6. Program evaluation.
- 7. Institutional and social process, group dynamics, and professional training.
- 8. Current trends in the field of mental health.
- 9. Functions of psychologists in the various mental health services.
- 10. Consultative methods in various mental health fields.
- 11. Court and legal proceedings and the role of an expert witness in legal proceedings.

#### Ability to

- 1. Plan, organize, evaluate and work in a clinical psychological treatment program.
- 2. Promote the organization of community mental health resources and their effective utilization in a mental health program.
- 3. Teach and participate in professional training.
- 4. Plan, organize, and conduct research, data analysis and program evaluation.
- 5. Evaluate and assess forensic mental health treatment procedures
- 6. Evaluate the quality and scope of psychological services provided under mental health programs.
- 7. Provide professional consultation and leadership.
- 8. Recognize situations requiring the creative application of technical skills.
- Develop and evaluate creative approaches to the assessment, treatment, and rehabilitation of mental disorders.
- 10. Perform completed staff work in the development of major clinical policies affecting mental health facilities and programs.
- 11. Review and keep apprised of mental health and forensic laws and regulations to implement program services.
- 12. Train other psychologists and other mental health professionals.

## ELIGIBLE LIST INFORMATION

The resulting eligible list will be used to fill vacancies with the Department of Mental Health Headquarters' Offices. Names of successful competitors are merged onto the list in order of final scores, regardless of date. Eligibility expires 12 months after it is established, unless the needs of the service and conditions of the list warrant a change in this period.

#### VETERANS PREFERENCE

Veterans Preference credit will not be granted in this examination, since it does not qualify as an entrance examination under the law.

#### GENERAL INFORMATION

For an examination without a written feature it is the competitor's responsibility to contact the Examination Unit at the testing facility three weeks after the application deadline date if she/he has not received a progress notice.

If a competitor's notice of oral interview or performance test fails to reach her/him prior to the day of the interview due to a verified postal error, she/he will be rescheduled upon written request.

Applications are available at the State Personnel Board, local offices of the Employment Development Department, and the location(s) noted on this bulletin.

If you meet the requirements stated on this bulletin, you may take this examination, which is competitive. Possession of the entrance requirements does not assure a place on the eligible list. All competitors who pass will be ranked according to their scores.

The Department of Mental Health reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service law and rules and all competitors will be notified.

Examination Locations: When a written test is part of the examination, it will be given in such places in California as the number of competitors and conditions warrant. Ordinarily oral interviews are scheduled at the spot location of the examination; however, locations of interviews may be extended as conditions warrant.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) subdivisional promotional, 2) departmental promotional, 3) multidepartmental promotional, 4) servicewide promotional, 5) departmental open, 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in from one to four years unless otherwise stated on this bulletin.

General Qualifications: Competitors must possess essential personal qualifications including integrity, initiative, dependability, good judgment and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment record and personal history and fingerprinting may be required.

TDD is Telecommunications Device for the Deaf and is reachable only from telephones equipped with a TDD Device.